

## Manuscript Formatting (Scientific articles, technical articles, application oriented articles)

Below, an orientation of “**How to...**” guidelines to our authors can be found. That way, it is easier for planning, writing and revising an article, by yourself or in a team, to maximize its chance of acceptance by SOFW Journal.

Component	Format/Word Limit	Description
<b>Document</b>	<ul style="list-style-type: none"> <li>· structured (objectives, methods, results, and conclusions)</li> <li>· 2000–2500 words<sup>1</sup></li> </ul>	Submit the entire text in the form of a Word document.
<b>Language</b>	<ul style="list-style-type: none"> <li>· German &amp; English</li> </ul>	To reach readers globally, SOFW Journal is printed in English and German. You are welcome to use our technical translator.
<b>Title/Heading</b>	<ul style="list-style-type: none"> <li>· 65 letters</li> </ul>	The title should be short and concise describing the main aspect of the paper. Avoid any commercial names in the title.
<b>Authors</b>	<ul style="list-style-type: none"> <li>· full name</li> <li>· degrees and affiliation</li> <li>· company details</li> <li>· professional affiliation</li> </ul>	Include the full names of all authors listing the primary author first, followed by the name of each author's company and/or professional affiliation and contact details.
<b>Keywords</b>	<ul style="list-style-type: none"> <li>· 3–15 words</li> </ul>	Characteristic keywords of the article used for accurate search result on sofw.com
<b>Abstract</b>	<ul style="list-style-type: none"> <li>· 200 words</li> </ul>	The paper must include by a short abstract showing the research objective, experimental methods, main observations and conclusions
<b>Body of article</b>	<ul style="list-style-type: none"> <li>· introduction</li> <li>· materials &amp; methods</li> <li>· results</li> <li>· conclusions</li> <li>· discussion</li> </ul>	The body of the manuscript should be divided into sections that facilitate reading and comprehension of the material, using section headers as appropriate. Avoid the use of footnotes. Trade names or other commercial references should be used rarely. All common chemicals or derivatives should be referred to by their generic names or INCI names.
<b>References</b>	<ul style="list-style-type: none"> <li>· cite in text [No.]</li> </ul>	Reference list should be numbered consecutively in order cited in the text
<b>Key visual</b> (if available)	<ul style="list-style-type: none"> <li>· picture</li> <li>· incl. picture credits</li> <li>· 300 ppi, width 15 cm</li> </ul>	Key visual picture that works as a visual reference to which the article, product etc. relates.
<b>Corresponding author</b> <sup>3</sup>	<ul style="list-style-type: none"> <li>· name</li> <li>· address</li> </ul>	Email address for corresponding author. The responsible contact person will be considered for PDF review prior the publication.
<b>Figures &amp; Tables</b>	<ul style="list-style-type: none"> <li>· max. 8<sup>2</sup></li> <li>· figures, high resolution, 300 ppi, JPEG, TIF, PSD</li> <li>· tables as open file (Excel file, PDF)</li> </ul>	All figures and tables should be numbered chronologically as they appear in the article and must be submitted separately from the text with a separate data file. Indicate clearly where figures and tables should be placed. Each caption must be included.

<sup>1</sup> The manuscript word limit excludes the abstract, references, figures and tables.

<sup>2</sup> The maximum number of graphic elements reflects a combined total of figures (including figure parts) and tables.

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